

STANDARDS COMMITTEE

9 DECEMBER 2008

GIFTS AND HOSPITALITY POLICY

RICHARD LONG: DIRECTOR OF LEGAL & DEMOCRATIC SERVICES

Purpose of Report

1. To present a Gifts and Hospitality Policy that provides guidance to employees in relation to the receipt of gifts, invitations and hospitality as well as the provision of gifts and hospitality to those outside of Middlesbrough Council.
2. The guidance has been drawn from the Code of Conduct, Audit requirements and existing local arrangements. The policy outlines the situations in which it may be appropriate to accept gifts or hospitality and those when it is not.
3. Additional guidance for those employees working in a caring role is included.

RECOMMENDATION

4. That the Gifts and Hospitality Policy is approved.

BACKGROUND PAPERS

The Code of Conduct was used in the preparation of this report.

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